

Career Readiness

Professional Development Workshops

Develop career readiness. At these hands-on interactive workshops, you will gather meaningful information about yourself while developing personal awareness of your career interests, values, personality traits, and ambitions.

WHEN

2nd Wednesday of each month
(* asterisk indicates additional workshops)
6:30 PM

WHERE

La Casa Student Housing & Resource Center
1815 S. Paulina Street
Chicago, IL 60608

MORE INFORMATION

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WORKSHOPS | DATES | TIMES

The Power of Emotional Intelligence

Presented by Hispanic Alliance for Career Enhancement (HACE)

Wednesday, September 14, 2016

Great leadership works through emotions. Emotional Intelligence is the ability to recognize your emotions, understand them, and see how they affect those around you. Learn and develop your emotional intelligence to help manage your work relationships and avoid conflicts.

Recording Your Milestones: Create a Career Portfolio

Wednesday, October 12, 2016

Showcase your best work. A career portfolio is a visual representation of your abilities, skills, capabilities, knowledge, and qualities.

Telling Your Journey: Public Speaking

Wednesday, November 9, 2016

Develop communication skills to connect and inspire with confidence and clarity. Learn how strong public speaking skills can help you advance your career and create opportunities.

Resume Writing

Wednesday, December 14, 2016

Your resume is a marketing tool. It promotes you as an ideal candidate to potential employers. Learn the elements of a successful resume to help secure interview opportunities.

Student on a Budget: Personal Finance

Wednesday, January 11, 2017

Change the way you think about money. Gain insights from experts on money management skills, setting financial goals, budgeting, and handling credit and debt to make sound decisions.

Personal Brand & Elevator Speech

Wednesday, January 25, 2017*

One of the most important elements in networking and building personal brand is your elevator speech. An elevator speech is a brief overview of you, your background, and career interests. Learn how to market yourself and stand out to an employer.

Workplace Advancement: Why You need Mentors and Sponsors

Presented by Hispanic Alliance for Career Enhancement (HACE)

Wednesday, February 8, 2017

Mentorship and sponsorship are key aspects of workplace advancement. Learn the difference between these two roles, how they are interconnected, and how to establish relationships.

Interview Skills & Appearance

Wednesday, March 8, 2017

Don't let a bad first impression keep you from the job you want! Learn basic techniques to answer interview questions, dress professionally, and anticipate business practices and etiquette. Hear firsthand what to say, what NOT to say, and how to best present yourself.

Mock Interviews

Wednesday, March 22, 2017*

Practice, practice, practice! This conversational exercise will give you the confidence to highlight your skills and accomplishments during the interview process. Practice to enhance your interview skills.

Negotiating a Job Offer

Presented by Hispanic Alliance for Career Enhancement (HACE)

Wednesday, April 12, 2017

Brokering your best deal starts with your first job and goes well beyond salary.

Juggling Job Offers

Wednesday, May 10, 2017

There's a job offer on the table, now what? Gain insight from experts on negotiating elements of the job offer that are important to you. You never know what the outcome will be unless you ask.